



Summer Program Director

Camp Ramah in the Berkshires (www.ramahberkshires.org) is a vibrant summer camp community, where Campers grow in a beautiful and safe setting, surrounded by life-long friends and are nurtured by spirited role models. From sports to the arts, from swimming to outdoor adventure, Camp is infused with the best of the tradition and values of Conservative Judaism: love of mitzvot, Hebrew language, and the people & land of Israel; commitment to inclusion & Tikkun Olam; and the joy of learning & prayer. Ramah is a transformative Jewish experience for its campers, staff, families and the communities of the New York metropolitan area. Ramah Berkshires is a place where Judaism is lived, Shabbat is cherished, and every moment is elevated.

Ramah Berkshires is seeking a Summer Program Director to join our Leadership Team

The Program Director manages the smooth delivery of the daily program, special programs, and supervises all activity areas. Join our magical summer community and spend every day feeling like you made Camp and the world a better place. We can't wait to spend the summer with you!

We are looking for a responsible, organized, creative, camp-loving individual for our Program Director role. This is a wonderful and exciting opportunity to work collaboratively with a dedicated team to enrich and enhance the Camp program.

The Program Director must be in residence in Wingdale, NY from mid-June to mid-August.

Beginning January 1st, there is approximately 10 hours per week of pre-summer work prior to the role becoming full-time in mid-May. *For the right candidate, there is the potential for a year-round full-time position beginning in the spring or in the fall after the 2024 Camp season.*

Compensation: \$10,000 to \$20,000

Room & Board provided while in residence at Camp over the summer.

Responsibilities:

Reporting to the Associate Director, the Summer Program Director will be responsible for coordination and execution of both daily and special programming.

The key roles include:

- Organizing day-to-day logistics required for Camp to run smoothly:
 - Managing the details of schedules including the daily schedule, summer calendar, and programmatic aspects of special days (Visitor's Day, Opening Day, Closing Day, Yom Sport/Color War, Intersession, Seminar Day, Prospective Camper Day and more)

- Coordinating coverage schedules and staff assignments
- Overseeing the leveling and scheduling process to assign campers & bunks to elective and rotating activities
- Supply ordering and management
- Support planning of unit programming such as evening activities and Shabbat programming
- Coordinating and supporting Camp program areas including sports, fine arts, waterfront, performing arts, outdoor education and other staff members who work as part of the larger 'Program Office' team
- Planning and booking camper trips and summer guest program providers such as visiting sports coaches, artists, performers
 - Serving as liaison and point person for all visiting program providers
- Along with year-round team, brainstorming and implementing new programmatic and Camp-wide initiatives
- Serving as part of the leadership team to help guide and shape the overall summer experience for over 600 campers and 300 staff Members

Requirements:

- BA or BS required
- A minimum of 5 summers as camp staff, ideally in a supervisory or administrative role
- Tech savvy. Must be proficient in Microsoft Office and Google Apps
- Experience in the development and delivery of programs for similar populations
- Understands the big picture of Camp while still having exceptional attention to detail
- Outstanding ability to work both independently and as part of a collaborative team
- Flexible, calm under pressure
- Creative experiential educator
- Relationship builder, good communicator
- BONUS: Prior experience at Camp Ramah
- BONUS: Comfort with Hebrew, Israel education and Jewish observance in a Conservative & egalitarian setting

How to Apply:

All applicants should submit a cover letter and resume to Ramah Berkshires at staff@ramahberkshires.org.