



## Important Information Regarding Kayitz (Summer) 2020 Medical Forms

Please read through this document carefully, to understand the instructions for each of the required camp forms. We hope this clarifies and answers questions you may have at this time regarding submitting your forms. If you have further questions, please contact [marp@ramahberkshires.org](mailto:marp@ramahberkshires.org).

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### Doctor Appointments for Physician Examinations

We know that many of you had doctor appointments scheduled that have now been canceled or postponed to a later date - and some with no definitive rescheduled date. And we know that some of your doctor offices are not even scheduling appointments at this time. You will read in more detail below that, as of now, we are allowing some of the medical forms to be temporarily put on hold, while others we are asking you to submit using the most recent documentation and information, even if it is not considered current and up-to-date. With that said, **we will be unable to allow campers into Camp without completed, up-to-date medical forms signed by a physician.** When we have a more definitive update about this summer (by June 1st) we will also share updated information about submitting outstanding medical forms. In the meantime, please read through the following details for each form, and proceed accordingly.

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### Medical Forms

For those of you that have turned in some or all of your medical forms, we are currently processing them and will contact you if we have any questions.

For those who have yet to submit, here is some information that we hope will help you as you continue to submit your medical forms:

#### Physician's Examination Form

Physician examinations that are signed by your physician any date later than 5/1/19 are considered current. If you have this paperwork, please submit to your [dashboard](#). If you do not have the paperwork, you may be able to request that your doctor's office sends you a record of the examination by email or mail, and you can then submit their documentation in lieu of the official camp form. **If your child has not had a**

physician's examination since 5/1/19, and you are not able to be seen for an appointment because of the current COVID-19 situation, please do not submit this form at this time. Only physician examination forms that are signed by your physician and dated 5/1/19 to the present should be submitted to your [dashboard](#) at this time.

### Medication Sheet

Medication sheets that are signed by your physician and dated 5/1/19 to the present are considered current. If you have this paperwork, or if you can request the relevant documentation from your doctor's office, please submit it to your [dashboard](#).

If you have a medication sheet that is still accurate but was dated BEFORE 5/1/19 please submit it to your [dashboard](#) now, but be aware that in order for your camper to come to camp, an updated medication sheet dated and signed after 5/1/19 will need to be submitted.

### Allergy Action Plan - If applicable

Allergy Action Plans that are signed by your physician and dated 5/1/19 to the present are considered current. If your camper requires an Allergy Action Plan and you have this paperwork, or can have your doctor's office send it to you, please submit it to your [dashboard](#).

If you have an Allergy Action Plan that is still accurate but was dated BEFORE 5/1/19 please submit it to your [dashboard](#) now, but be aware that in order for your camper to come to camp, an updated Allergy Action Plan dated and signed after 5/1/19 will need to be submitted.

### Immunization Form

Immunization forms that are signed and dated 5/1/19 to the present are considered current. If you have this paperwork, or can have your doctor's office send it to you, please submit it to your [dashboard](#).

If you have an immunization form dated BEFORE 5/1/19, please submit it to your [dashboard](#) now, but be aware that in order for your camper to come to camp, an updated Immunization Form dated and signed after 5/1/19 will need to be submitted.

### Insurance Form

Insurance forms require a parent/guardian signature and do not require a physician's signature. All insurance forms should be completed, signed, and submitted to your [dashboard](#) by Wednesday, May 20.

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## **CampMeds**

CampMeds is the service we use to provide prescription medications to campers who require medications to be administered at Camp. CampMeds is open for registration and if your camper requires medication(s) at Camp, please register your camper for CampMeds at this time. Click [HERE](#) to register.

Should we have to cancel camp this summer, CampMeds has provided the following information:

1. *If you registered and sent us your paperwork; i.e., med list form listing, prescriptions, OTC meds, etc. we are offering to send your camper's prepackaged medication directly to your home address. You will not be charged for shipping. Considering the circumstances, this is the best option especially if your child's medication was already prepackaged by our pharmacy partner.*
2. *If you had registered and did not send us paperwork or prescriptions, you can either complete your registration by sending us all the necessary paperwork and we will send your child's prepackaged medication to your home or we can offer the following two options:*
  - a. *Issue a credit to your account for next year, or*
  - b. *Issue a refund to your credit card minus a \$6.00 processing fee. This is to cover our cost from the credit card company. (We pay a percentage when we receive the funds but also when we refund money) Please keep in mind that each refund will have to be done independently and with the volume of registrations we already have it may take a few weeks to process. We are kindly asking you to not contest the charges with your credit card company. Each "Charge Back" ends up costing us an extra \$30.00 so we would prefer to avoid any extra charges.*

*You will receive further communication from us on how to process next steps once decisions are made by the camps.*

If you have any questions about CampMeds, please contact them directly at [info@campmeds.com](mailto:info@campmeds.com) or 954-577-0025.

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### **Camp Trunk Delivery**

Camp Trunk Delivery (CTD), the luggage service we use to pick-up/deliver camper luggage to and from camp, has temporarily suspended registration for all of the camps within their network. We are in close communication with CTD, and as soon as we have a definitive update about Camp this summer (by June 1st), we will provide updated information for CTD registration.

Should the unfortunate situation occur, and we are not able to open Camp this summer, but you had registered for CTD before they suspended registration, CTD will contact you to offer you the option of rolling your payment over to Summer 2021 or receiving a refund.

For questions regarding Camp Trunk Delivery, please contact them directly at [office@camptrunkdelivery.com](mailto:office@camptrunkdelivery.com).

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Feel free to contact [marp@ramahberkshires.org](mailto:marp@ramahberkshires.org) with any outstanding questions.